



Historic St. Andrews Waterfront Partnership
1134 Beck Avenue · Panama City, FL 32401 · (850) 872-7208
www.historicstandrews.com

BOARD APPLICATION AND POSITION DESCRIPTION

We would like to invite you to apply for a position on the Historic St. Andrews Waterfront Partnership (HSAWP) as you have been identified as someone in our community whom we should approach. We believe as you explore the HSAWP, you will want to partner with our organization in its multi-faceted focal areas in St. Andrews, from the Publishing Museum and the Market to the growth and revitalization of the St. Andrews Community, and more.

Ensuring that the Partnership is a good fit for you, and you for us, is crucial in quality board development and the overall success of our organization. Some basic information includes:

- terms are three years
- attendance responsibilities include monthly board meetings (second Wednesday of each month at 8:00 AM), the Annual Board Workshop, and committee meetings, as necessary. Attendance is encouraged at special events (fundraisers, promotional events, special meetings, etc.).
- members hold a fiduciary responsibility for fundraising to support programs and operations and would be encouraged to personally donate as well as join the Museum at a Publisher Level.
- community networking is crucial; members are asked to provide introductions to organizations and/or individuals we may approach vis-a-vis collaboration.
- Board members should lead or be actively involved at least one facet of our organization:
 - Events: Salty Dog Day, Jubilee, Barbeque Fest, Halloween Fest, Christmas Village, etc.
 - Structure: Membership, Volunteers, Fundraising,
 - Programs: Museum Preservation, Printing, Market, Walking Tours, Curricula, Exhibits, Social Media, Butterfly Garden and Birding Trails, and more.

Thank you for your interest in a Board of Director position with HSAWP. Please submit your application and resume to Lisa Barnes-Tapscott, Executive Director at 1134 Beck Avenue, Panama City, Florida 32401 or via email to museum@historicstandrews.com with "NEW BOARD MEMBER APPLICATION" in the subject line. Copies will be distributed to the Nominating Committee to aid in the selection process. Feel free to contact our Executive Director, Lisa Barnes-Tapscott at 850-872-7208 with any questions.

HSAWP Mission Statement

The mission of the HSAWP is to advocate for public and private partnerships that elicit the interest of groups and individuals to promote growth, sustainability, and economic revitalization within the St. Andrews community, while preserving the historic character and identity of the community. Subsequently, the HSAWP operates and maintains the Panama City Publishing Company Museum and Visitor's Center, operates The Market at St. Andrews, and serves in an advisory capacity to the City of Panama City and to the St. Andrews CRA regarding projects, causes and concerns of the business and residential community within the CRA boundaries.



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Board of Directors Candidate Application

Name: _____
 First MI Last Familiar name

Residence Address: _____

Phone: _____ E-mail: _____

Employer Name: _____ Your Title: _____

Address: _____

Phone: _____ E-mail: _____

Preferred method of contact: phone email

Have you ever been convicted, pled guilty, or pled no contest to a crime? yes no

If yes, please explain _____

Please provide details below or add additional pages as needed:

Education/Training/Certifications:

Prior board or volunteer leadership experiences.

What makes the HSAWP mission meaningful to you?



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What motivated you to want to be a HSAWP board of director?

Can you reasonably commit to the time and attendance requirement of board members as noted on the cover letter?

yes no

What skills, connections, resources, and expertise do you have to offer the HSAWP? (Please check all that apply)

- | | |
|--|--|
| <input type="checkbox"/> Finance, accounting | <input type="checkbox"/> Administration, management |
| <input type="checkbox"/> Education, instruction, curricula | <input type="checkbox"/> Special events and coordination |
| <input type="checkbox"/> Grant writing | <input type="checkbox"/> Non-profit experience |
| <input type="checkbox"/> Fundraising | <input type="checkbox"/> Community Service |
| <input type="checkbox"/> Volunteer Coordination | <input type="checkbox"/> Local Expertise |
| <input type="checkbox"/> Museums and Archiving | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Social Media and Communications | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Computers, Websites, Technology | <input type="checkbox"/> Other _____ |

Please tell us anything else you would like to share about your vision for St. Andrews.

Thank you for applying.

Signature _____ Date _____